

## STANDARDS COMMITTEE

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Tuesday, 21st April, 2009  
at 2.00 pm

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### MEMBERSHIP

#### Independent Members

Mike Wilkinson (Chair)	(Independent Member)
Rosemary Greaves	(Independent Member)
Philip Turnpenny	(Independent Member)

#### Councillors

D Blackburn  
C Campbell  
JL Carter  
J Elliott  
E Nash

#### Parish Members

Councillor Mrs P Walker	Pool in Wharfedale Parish Council
Councillor John C Priestley	East Keswick Parish Council

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members' Code of Conduct</p>	
5			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To approve the minutes of the Standards Committee meeting held on 17<sup>th</sup> February 2009.</p>	1 - 4
6			<p><b>MINUTES OF THE ASSESSMENT SUB-COMMITTEE</b></p> <p>To note the minutes of the Assessment Sub-Committee meeting held on 5<sup>th</sup> March 2009.</p>	5 - 6
7			<p><b>MINUTES OF THE CORPORATE GOVERNANCE AND AUDIT COMMITTEE</b></p> <p>To note the minutes of the Corporate Governance and Audit Committee meetings held on 11<sup>th</sup> February and 18<sup>th</sup> March 2009.</p>	7 - 16
8			<p><b>CODE OF PRACTICE FOR THE DETERMINATION OF LICENSING MATTERS</b></p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) providing information to Standards Committee in relation to the monitoring requirements of the Code of Practice for determining licensing matters.</p>	17 - 36

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>ETHICAL ARRANGEMENTS IN PARTNERSHIPS</b></p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) informing the Standards Committee of the Governance Framework for Significant Partnerships, and in particular the principles in place within the Framework relating to ethical governance.</p>	37 - 50
10			<p><b>STANDARDS COMMITTEE PROCEDURE RULES</b></p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) reviewing the Standards Committee Procedure Rules, making recommendations for any necessary amendments and reporting on the gate keeping role performed by the Monitoring Officer in relation to any Local Complaints.</p>	51 - 58
11			<p><b>MICE MONEY AND MEMBERS' CODE OF CONDUCT</b></p> <p>To receive a report of the Director of Resources and the Assistant Chief Executive (Corporate Governance) advising Members of some amendments to the "Members Improvements in the Community and the Environment" (MICE) scheme approved by the Executive Board on 1<sup>st</sup> April 2009.</p>	59 - 64
12			<p><b>ANNUAL REPORT ON THE MONITORING OFFICER PROTOCOL</b></p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) presenting the annual report of the Monitoring Officer which is required under Paragraph 5 of the Monitoring Officer Protocol.</p>	65 - 84

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13			<p><b>ADJUDICATION PANEL FOR ENGLAND: DECISIONS OF CASE TRIBUNALS</b></p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) providing summaries of recent decisions made by the Adjudication Panel for England in its role of determining allegations of misconduct.</p>	85 - 96
14			<p><b>STANDARDS COMMITTEE ANNUAL REPORT 2008/09</b></p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) seeking Members' approval of the second draft of the Standards Committee Annual Report 2008/09.</p>	97 - 126
15			<p><b>STANDARDS COMMITTEE AND CORPORATE GOVERNANCE AND AUDIT COMMITTEE TERMS OF REFERENCE</b></p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) informing Members of the revised Terms of Reference for the Standards Committee and Corporate Governance and Audit Committee.</p>	127 - 130
16			<p><b>STANDARDS COMMITTEE WORK PROGRAMME</b></p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) outlining the contents of the draft work programme for the 2009/10 municipal year.</p>	131 - 138